**BOARD OF FINANCE**  **1 MUNICIPAL DRIVE**

**TOWN OF CANTERBURY CANTERBURY, CT 06331**

**Approved: 04/12/23**

**BOARD OF FINANCE**

**Special Meeting Minutes**

**Wednesday, March 29, 2023, 7:00 p.m.**

**Municipal Building and Zoom (Hybrid)**

**I.** **Call to Order** – Meeting called to order at 7:00 p.m. by Chairman M. Lee

Members present: Mathieu Bruneaux, Jason Levine, Michael Lee, Howell Tuttle

Members absent: Joy Cave, Pat Tracey

Alternates present: Jeanette Kildea

Alternates absent: Robert Barrett, Brady Farland

**II.** **Establishment of Quorum** – Chairman M. Lee asked that J. Kildea sit in as a voting member.

**III.** **Pledge of Allegiance**

**IV.** **Old Business**

1. **Information Regarding Suspense List from Tax Collector** –

M. Lee provided some additional information regarding the suspense list previously approved by the Board.

**V.** **New Business**

1. **Board of Education 2023-2024 budget presentation/proposal**

Superintendent S. Rioux introduced the BOE members present. He continued with a detailed presentation of the BOE proposed budget for the next fiscal year, explaining the breakdown for sections, i.e. 100’s – salaries; 200’s – benefits; 300-500’s – contracted services; 600’s – supplies; and 700’s – equipment. Highlighted areas included increases in many areas relating to services; market adjustments in salaries; purchases to be made in the current fiscal year; and enrollment and tuition numbers. (A detailed presentation is available on the Town’s website for viewing.) The overall percentage increase for the proposed budget for the fiscal year of 2023-2024 is 4.7%.

J. Kildea asked about an updated figure for an amount to be returned to the general fund at the end of the current fiscal year. S. Rioux stated that he anticipates a return of approximately $167,000.

S. Rioux answered numerous questions asked by the Board and will provide more detailed information on some specific items.

M. Lee suggested that the Board cancel the special meeting scheduled for April 5 since most of the Board’s questions were fully addressed by S. Rioux. The presentation of the Town and CIP budgets will be presented on April 12, 2023 and any additional questions for the BOE can be answered at that meeting.

**VI.** **Public Comment on agenda items – None.**

**VII.** **Adjournment**

**M. Bruneaux made a motion to adjourn at 8:47 p.m. Second by J. Levine.**

**Vote: 5-0-0. Passed**

**Vote:** **M. Bruneaux / J. Levine / H. Tuttle / M. Lee / J. Kildea**

**Yes** **Yes Yes** **Yes Yes**

Respectfully submitted,

Joy A. Bissonnette

Recording Secretary