**BOARD OF FINANCE**   **1 MUNICIPAL DRIVE**

**TOWN OF CANTERBURY CANTERBURY, CT 06331**

 **DRAFT**

**BOARD OF FINANCE**

**Meeting Minutes**

**Wednesday, October 11, 2023, 7:00 p.m.**

**Municipal Building and Zoom (Hybrid)**

**I.** **Call to Order** – Meeting called to order at 7:03 p.m. by Chairman M. Lee

Members present: Matt Bruneaux, Joy Cave, Michael Lee

Members absent: Jason Levine, Pat Tracey

Alternates present: Jeanette Kildea

Alternates absent: Robert Barrett, Brady Farland

**II.** **Establishment of Quorum** – Chairman M. Lee asked that J. Kildea sit in as a voting member.

**III. Pledge of allegiance**

**M. Lee made a motion to add Discussion of School Security Grants to the agenda as New Business VII a. Second by M. Bruneaux.**

**Vote: 4-0-0 Passed**

**Vote:** **M. Bruneaux / J. Cave / M. Lee / J. Kildea**

 **Yes**  **Yes** **Yes** **Yes**

**IV. Approval of Minutes**

**J. Kildea made a motion to approve minutes from September 13, 2023 as presented. Second by M. Lee.**

**Vote: 4-0-0 Passed**

**Vote:** **M. Bruneaux / J. Cave / M. Lee / J. Kildea**

 **Yes**  **Yes**  **Yes** **Yes**

**V. Correspondence** – None.

**VI. Old/Unfinished Business**

1. **Discussion of BOS/BOE finances, Covid-monies, ECS funding**

C. Bitgood, Superintendent was present and reviewed the October Summary provided to the Board. He stated that various grants are starting to come in and feels there are good reserves in all categories. He indicated that he is uncomfortable with the October forecasted balance of $11,500 and is working on increasing that number.

There was discussion again concerning setting a cap amount for high school tuition paid by the Town. C. Bitgood said that the BOE would have to approve any tuition paid to a school not on the list of designated schools for the Town. J. Kildea voiced her concern about possible legal recourse against the Town for not approving a school that is scholastically acceptable. M. Lee said it could open up a scenario of students going anywhere in the state. C. Bitgood said the students have to choose from a list of designated schools.

M. Bruneaux questioned the bus transportation issues involving cancelled runs. C. Bitgood said this is a state-wide issue and no extra drivers are available. He is trying to stabilize this situation.

Treasurer L. Epler answered various questions from the Board concerning the monthly reports. She did point out that interest being paid on the Towns’s accounts is very good. J. Kildea asked if the financial reports could be available the week prior to the BOF meeting in order to have more time to review them prior to the meeting. The Treasurer will send them earlier.

**VII. New Business**

1. **Discussion of School Security Grants**

Principal, G. Dukette was unavailable for the presentation. Superintendent C. Bitgood indicated they had received two (2) grants for the school security plans in the amount of $140,341. The reimbursement rate from the State will be 67.14%. M. Lee stated the Town had put aside $500,000 in anticipation of the implementation of new security measures. The Superintendent said he will forward a copy of the Notice of Award to the Board.

**VIII. Public Comment/Zoom Chat** - None

The Board had a brief discussion about the upcoming election on November 8, 2023 and any implications for the November BOF meeting.

**IX. Adjournment**

**J. Kildea made a motion to adjourn @ 7:48 p.m. Second by M. Bruneaux.**

**Vote: 4-0-0 Passed**

**Vote:** **M. Bruneaux / J. Cave / M. Lee / J. Kildea**

 **Yes**  **Yes** **Yes** **Yes**

Respectfully submitted,

Joy A. Bissonnette

Recording Secretary